

# **Extracted from OCCUPANCY MANUAL, SUNTEC CITY – OFFICE TOWERS**

## **5.3 Pool Etiquette**

- a) The safety equipment provided around the pool shall not be used for any other purposes except in an emergency.
- b) No poolside furniture shall be removed from the pool area. Misuse of the poolside furniture shall be strictly prohibited. Deck chairs and other poolside furniture shall not be reserved.
- c) Persons vacating the pool shall remove all their belongings.
- d) Users entering the swimming pool shall be requested to be in proper attire that i.e. swimming costume/trunk.
- e) All users shall be advised to wash their feet before entering the pool.
- f) Body oil and other cream shall be rinsed off before entering the swimming pool.
- g) Smoking, eating and barbecuing of food shall not be allowed.
- h) Pets and animals shall be strictly prohibited. '
- i) Activities with excessive noise and live band shall not be permitted in the premise.
- j) Videos, films, show, etc organized by Owners / Occupiers shall not be permitted in the common areas.
- k) Children under 12 years of age shall not be permitted in the pool, unless accompanied by adults.
- l) Except for goggles and kickboard, no other items e.g balls, curlers or toys shall be allowed in the pool.
- m) Breakable or sharp objects shall be forbidden in the premise.
- n) Footwear shall not be worn on the deck of the swimming pool.
- o) People who are suffering from any infectious disease / open wounds shall not be allowed in the pool.
- p) Coaching lessons shall not be permitted without prior approval from the Management.
- q) No spitting shall be allowed in the premise.
- r) All litters shall be disposed of in receptacles.
- s) No Diving shall be allowed.
- t) No religious activities / gathering shall be allowed.
- u) No unauthorized tapping of common area power supply shall be allowed. VA
- v) All persons shall be advised to leave the pool during rain/thunderstorm and observe all safety guidelines.
- w) There shall be no Lifeguard on duty at any time and swimmers shall swim at their own risks. Any persons who are unwell / unfit shall not be swimming in the pool.

#### **5.4. Guests**

- a) Maximum numbers of two guests / children shall be allowed.
- b) Guests / children shall be accompanied by tenants with valid access cards.
- c) Tenants shall ensure that their guests / children comply with the rules and regulations contained herein and the person who made the booking shall be present during the duration they are using the premises.

#### **5.5. Liabilities**

- a) The Management shall not be liable for any loss of or damage to any articles whatsoever brought upon the pool by the tenant or their guest / children.
- b) The Management shall accept no responsibility for any accident or fatality to tenants or their guests / children or damaged or loss to private property or personal belongings however caused.
- c) Any wilful damage caused to the pool by the tenants and their guests / children shall be made good by the Management and the cost of making good the damage shall be borne by the tenants.
- d) Tenants shall be fully responsible for the conduct and behaviour of their guests / children and shall be liable to the management in respect of any damages or injury caused by them and shall keep the Management fully indemnified in respect of any action, claims or demand arising by reason of their act or default.

#### **5.6. Risks and Responsibilities**

- a) As there shall be NO lifeguard at the Swimming Pool at all times, the Management shall NOT be held responsible for any claims arising out of any death, or injury or loss, suffered or caused while using the facility.

#### **5.7. Notices**

- a) The Management shall alter, amend, add or delete these rules and regulation and close the pool for maintenance or others purpose without prior notice.
- b) The Management shall also by notice inform tenants of current pool activities.
- c) Notice shall be given to tenants of current swimming pool activities within the premise.
- d) Security personnel / authorized staff shall require any person in the pool to identify the users.
- e) The Security personnel shall reserve the right to require the person who breaches any rules to leave the swimming pool.
- f) The Management shall ban users from the use of the facilities for a period of one to three months or longer, depending on the severity of the non-compliance.

### 5.8. Charges For Booking Of Facilities At Suntec City

Facilities / Areas	Items	Charges (Incl. of GST)	Remarks
Swimming Pool	No Charges Imposed		
Tennis Courts (charges is based on per hour per court)	Non-Peak Hours	\$2.00	0700 hr to 1800hr on weekdays (excluding Sat, Sun & Public Holidays)
	Peak hours	\$5.00	1800 hr to 2200 hr on weekdays / 0700 hr to 2200 hr on weekends including Public Holidays
Corporate Functions at Poolside	Use of selected area for up to 50pax per block of 4 hours or less	\$ 50.00	User to sign Letter of Indemnity
	Used of selected area for up to 100pax per block of 4 hours or less	\$ 100.00	
	Used of selected area for up to 200pax per block of 4 hours or less	\$ 200.00	